THE DEAN TRUST
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ADMISSION ARRANGEMENTS FOR PARTINGTON CENTRAL ACADEMY 2021-2022

STATUTORY POLICY

Version and Date		Action/Notes
1.0	Nov 2016	Policy drafted
2.0	May 2016	Edits and updates made
3.0	Nov 17	Edits made

Policy Reviewed:	November 2020
Policy Review Frequency:	Annually
Next Review:	November 2021
Signature of Chair of Local Governing Body:	

Partington Central Academy will keep an application list of pupils seeking admission to the Nursery. Inclusion of a child's name on the list does not constitute a promise of a place. Places are allocated according to the oversubscription criteria for the main school.

An application form for a Nursery place in the September intake should be completed and submitted to the Headteacher by 31st January which precedes the academic year in which the child will have his or her fourth birthday. Applications received after this date will be considered once this application round is completed and places have been allocated.

Allocation of places will be made to qualifying children and notifications sent to parents on April 1st, or the first school day after this. Where places are available, further applications will be considered as they are received.

Attendance will usually be on a part time basis, mornings or afternoons, according to the 15 hour per week entitlement. Children attend every day; part week places are not available. Where places are available, attendance may be on a full time basis. Priority for full time places will be given to children who will reach their fourth birthday before 1st September 2021. Where further places remain available places may be offered to children in the term following their third birthday.

This is a school nursery class and as such operates during term times only.

Please note that if your child attends our nursery, this is not a criterion for admission to the Reception class at the school and no place can be guaranteed for your child.

All applications for Reception to Year 6 must be made on your Local Authority's Common Application Form. Pupils will be admitted without reference to ability or aptitude. The number of places available for admission to Reception in September 2021 will be 60. Places will be offered by the Local Authority on 16th April 2021.

OVER SUBSCRIPTION

Where applications for admission exceed the number of places available the following criteria will be applied.

1. 'Looked after' children, as defined by the Education Act 2004.

2. Children who will have an older sibling attending the School up to and including Year 6 at the time of the applicant's proposed admission. This includes half/step or adopted brothers or sisters, who are living at the same address as part of the same family unit. Except when the older sibling obtained a place **solely** because he or she was in possession of a Statement of Special Educational Needs or an Education Healthcare Plan that named Partington Central Academy.

3. Children of staff at Partington Central Academy who have 2 years continuous service at the time of application.

4. Children who live nearest to the School, measured in a direct straight line from the child's permanent place of residence to the main entrance of the School. This will be measured using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666), other LA data and Royal Mail Postal Address Information.

Waiting Lists
Unsuccessful applicants may ask to be placed on a waiting list and considered for any places that may arise in the future. These places will be awarded in accordance with the criteria listed above. These waiting lists will be maintained to the end of the academic year that your child has applied for.

Tie Break Arrangements
Where two or more applications cannot be otherwise separated the final place will be determined through a random draw conducted and scrutinised by person's independent from the School, and from the Children, Families and Wellbeing Directorate.

Final Tie Break Arrangements
Each random allocation event only holds for the allocation of the currently available school place. On any waiting list the remaining applicants remain equally ranked and any further place is offered as the result of a further random exercise.

NOTES

The child's home address means the address where the child normally and permanently lives on a full-time basis, not a temporary address or the address of a carer or relative.

You may be required to provide proof of residency. We assume that you will always provide us with the correct factual information when you apply for a school place. You should be aware that

any school place that has been offered on the basis of false information may be withdrawn and the place may be offered to another child.

Applications made outside the normal admission round will be considered according to the above criteria. Waiting lists will be maintained for admission to all year groups, ranked according to the above criteria.

APPEALS
Under the terms of the 1998 Education Act you have the right to appeal to an Independent Appeal Panel against any decision made by the School.

IN-YEAR ADMISSION INTO NURSERY – YEAR 6 DURING THE ACADEMIC YEAR SEPTEMBER 2021-2022

This section applies to applicants applying for places outside the normal admissions process:

- Pupils wishing to change schools
- Pupil moving into the area
- Pupils excluded from their school

Waiting lists are maintained for these year groups and any places that become available will be awarded strictly in accordance with the School's published Admissions Policy at that date with the nearest person being awarded the place irrespective to how long they have been on the waiting list. These waiting lists will be maintained to the end of the academic year (September – July) that your child has applied for.

All applicants for in-year places at Partington Central Academy **must** contact the school in writing or by completing the In-Year Transfer form available on our website http://partingtoncentralacademy.co.uk/ under the Admissions section.

Partington Central Academy reserves the right to withdraw a place, at a later date, if it is discovered that false or in-correct information has provided in order to secure a place.